Dear Colleagues,

I never tire of spotting the first flower buds bursting across campus, or feeling the sun’s warmth on my face. Spring seems to bring out the best in everyone, and we have much to celebrate as we reflect on the past and look forward to the future.

I hope all share in the smile that comes to my face when I think of our Rewards and Recognition event, as well as the University’s Staff Recognition Luncheon last month. The pride of those acknowledged, combined with the joy of those watching, inspire me every day. I hope we all can continue to share in our milestones and accomplishments.

Looking ahead to spring on our campus means increased energy and enthusiasm, as well as lots of work. We are heading into the busiest time for many across University Services, and I want to thank and acknowledge your commitment and dedication. While Reunions is both exciting and daunting at the same time, our teamwork allows us to rise to the occasion every year. Please consider signing up for one of the Reunions volunteer opportunities. Your hard work makes a difference in the lives of so many!

Let’s hope the signs of spring continue to shine.

Best,

Debby Foster
Assistant Vice President, Campus Services
Rewards and Recognition Event Photos and Video

Congratulations to all of this year’s Rewards and Recognition Honorees. View highlights of the event in the special photo section of the Update, or see the full photo gallery and video online.

Your Feedback is Important!

All staff—including those who were unable to attend the event—are invited to share feedback that will help inform the committee going forward.

A Combined 785 Years of Service

Congratulations to the 51 University Services employees who attained service milestones in 2018, beginning at 10 years of employment and with succeeding five-year increments. Staff were recognized at this year’s Human Resources Service Recognition Luncheon on Thursday, March 21 in Jadwin Gymnasium.

Photos and video from the event have been posted online.

UNIVERSITY SERVICES LEARNING AND DEVELOPMENT

Advanced Customer Service

Tuesday, April 23, 1 pm–4:30 pm
Facilitated by Tara Zarillo, Deputy Director, Conference and Event Services; Prerequisite: Delivering Exceptional Customer Service

UNIVERSITY SERVICES SALON SERIES

Leading Change in the Workplace: A Women’s Panel and Discussion

Wednesday, April 24, 2 pm–3:45 pm
Panelists: Lynn Grant, IT Project Analyst, University Services IT; Kim Jackson, Director of TigerCard, Transportation and Parking Services; Mollie Marcoux Samaan, Ford Family Director of Athletics

Register online at the Employee Learning Center or call 258.8500.

UNIVERSITY SERVICES IT

“Hey, Alexa, Create a New Ticket”

Last month during the second annual Service Now at Princeton (SN@P) Boot Camp, Kevin Guilbault, Tech Support and ITSM Project Analyst, demonstrated to the University IT community how to integrate Amazon Alexa with SN@P to create tickets using voice commands. Kevin also presented how to build dashboards and reports to better visualize IT assets and issues in a single location.

REMINDER!

All faculty and staff are required to complete the Preventing Sexual Harassment online education program by no later than April 11.

Access the program
“Bloomburgers With Fries” Captures Tiger Chef Cup

Team “Bloomburgers with Fries” from Butler College claimed the 2019 Tiger Chef Challenge with their winning dish on Wednesday, April 3. This year's featured ingredient was jackfruit.
A Year in the Making: Aerial Arts Group Takes Flight
Campus Venue Services (CVS) helped coordinate the development, approvals, and launch of the new student Aerial Arts group. Our team pulled together campus partners from ODUS, Risk Management, Facilities, and Lewis Center of the Arts to identify rehearsal and performance spaces capable of supporting this work and provided counsel on equipment, safety, procedures, and best practices.

Kudos to Mary Kemler and Vin Stanley for interviewing and hiring 130 student workers who will help with wristbanding and golf carts during Reunions and usher for Commencement activities.

Join the fun!
Thanks to all who have signed up to help out with Reunions. There are still spots open. See Chad’s message for details.

Investing in Our People
Many thanks to Sharon Maselli, who hosted a lunch for front of house casual staff and Jim Streeter, who led a Diversity and Inclusion workshop on microaggressions. Jim shared the knowledge he has acquired in his D&I certification with the U.S. Institute for Theatre Technology (USITT).

Join our team!
OPEN POSITIONS:
Venue Operations & Student Team Manager (Frist)
Venue Associate (Lewis Center for the arts)

Click on the jobs above or visit careers.princeton.edu

Dorm Furniture Fair Setup
The Frist East TV Lounge and other spaces on the 100 level were the sites of Housing’s model dorm room furniture, offering the community an opportunity to have some input on the future of campus dorm rooms.
Volunteers are needed on Wednesday, May 8 and Thursday, May 9 for the fifth annual Princeton Research Day. From AV support to session greeters to registration table staff, a variety of roles are available. Learn about each volunteer opportunity or sign up online. For questions, contact McCarty Maxwell, Conference and Event Manager.

Alexander Beach to be Stage for Inaugural University Jazz Festival
CES is working alongside Campus Venue Services and Jazz at Princeton University to present the inaugural Princeton Jazz Festival on April 13 from noon to 10 pm. Guest artists include saxophonists Joel Frahm and Tia Fuller, trumpeter Ingrid Jensen, the Charenée Wade Quartet, the Pedrito Martinez Group, and the Donny McCaslin Quartet. The festival culminates inside Richardson Auditorium with a ticketed concert ($15 general/$5 student) by legendary bassist Dave Holland alongside Princeton University's Jazz Small Group I. Full schedule

A Taste of Princeton for Admitted Students
Each spring, CES supports the Office of Admission's “Princeton Preview” event for admitted students, who are invited to attend one of two overnight programs that include many academic and extracurricular activities on campus. The first program took place April 9 through 10, with the second program scheduled for April 15 through 16.
Cast Your Vote: Dormitory Bedroom Furniture Fair

The University community is invited to weigh in on several bedroom furniture options as part of the case-good furniture replacement program for undergraduate dorms. The furniture sets are currently on display on the 100 level of the Frist Campus Center, where community members can share feedback and cast their votes through Friday, April 12.

Congratulations Kim and Chris

On Wednesday, March 20, Kim Napolitano (left), Coordinator for Faculty and Staff Housing and Chris Warkala, Senior Manager for Housing Facilities, were honored at the University Services Rewards and Recognition ceremony in Richardson Auditorium. Kim received the Customer Service Award and Chris received the Diversity and Inclusion Spirit Award.

Soles for Souls Shoe Drive

From now through April 24, Housing and Real Estate Services is collecting new and used shoes for a Soles4Souls shoe drive. All shoe types and sizes may be donated, including: sneakers, shoes, flip-flops, dress, formal, casual, boots, etc. Damaged shoes are also accepted. Donations may be dropped off in the Housing Office (5 New South).

For more information, visit soles4souls.org or contact Lori Boulware.
New Equipment Elevates Print Quality, Productivity, and Efficiency
Print and Mail Services (P&M) is excited to announce that new, state-of-the-art digital print production machinery has recently been installed at our Forrestal and Nassau Street locations. These upgrades offer the University community access to the latest cutting-edge technology available to the print industry. Outstanding image quality, enhanced production speed, reduced energy consumption, and operational cost savings are just a few advantages when compared to previous print machinery. Feel free to stop by and take a look!

Left: Gino Carmant, Production Supervisor, manages incoming print jobs on a newly installed Ricoh Pro C9200. Center: The modular design allows for various optional "add-on" features, including bindery and folding attachments. Right: Using a Paper Identification Unit, P&M can analyze non-printed paper samples to identify closely matching paper profiles from our stock library. Think "mass spectrometry" for paper!

Congratulations Darcy and Aaron
On Wednesday, March 20, Darcy Cotten (left), Manager, Print and Mail Services, Digital Print Center and Aaron Sked, Mail Carrier, were honored at the University Services Rewards and Recognition ceremony in Richardson Auditorium. Darcy received the Individual Foundation Award and Aaron received the Visionary/Innovator Award.

Celebrating Pi with Pie On Thursday, March 14, P&M staff celebrated Pi Day and the birthday of Albert Einstein, offering customers at our 201 Nassau Street location with an assortment of miniature pies.

JOB POSTING
Asst. Director, Finance and Customer Service
The Assistant Director, Finance and Customer Service is responsible for all financial matters of P&M and for the management of the customer service staff located at the Forrestal Campus. The position also oversees the IT component within P&M and supports the Director in key areas of the department.

Read the full job description or apply online.
Thanks to everyone who participated in the recent commuter habit survey. The collected feedback will help inform the campus planning effort over the next several years as the University develops the East Campus and Lake Campus in West Windsor.

**Congratulations Kim and Emma**

Team members Kim Jackson, Director (left) and Emma Marshall, Systems and Operations Manager were both recognized at the annual Human Resources Service Recognition Luncheon on Thursday, March 21 for reaching their 10-year milestone.

**Cranking Out the Cards**

The TTPS Customer Service Team cranked out over 1,500 TigerCards, in preparation for admitted students visiting campus during Princeton Preview on April 9 and 15.

Thank you to all who have supported our Revise Your Ride program. Check out the 2018 Year in Review video posted on our [website](#)!

**SAVE THE DATE!**

As part of National Bike Month and Bike to Work Week, Transportation and Parking Services will host its second “breakfast for bike commuters” on Friday, May 17. Stay tuned for details!
Welcome New Staff!

Irving Stills  
Retail Food Service Worker, Frist  
Campus Dining  
April 1

Join Team Reunions!

Volunteers needed for Wristbanding and Golf Cart Teams  
Thursday, May 30–Sunday, June 2  
Learn more  

Questions? Contact Marguerite Vera
Click on a job title to read the full posting

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<tr>
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Search for other open positions or update your profile online at Careers at Princeton
Celebrate Earth Month!
Princeton students, faculty, and staff have planned earth-friendly events and activities throughout April in honor of Earth Month. Visit the Earth Month calendar for more events!

Use #PUEarthMonth2019 on social media when attending events!

Campus Green Tours (available upon request)
During Earth Month, the Office of Sustainability is offering campus Green Tours that highlight campus sustainability features. To request a tour for up to 30 people, please email sustain@princeton.edu with the subject line “Campus Green Tours.”

SCRAP Lab Open House Drop-In Hours
Tuesdays in April, 9:30 am–10:30 am
SCRAP Lab (located near 148 FitzRandolph Rd.)
Visit Princeton University’s composting facility, the SCRAP Lab, for Earth Month! Registration is not required; open only to Princeton University students, faculty, and staff.

Garden Workdays
Fridays, April 12, 19, & 26; 3 pm–4 pm
Sundays, April 14, 21, & 28; 2 pm–3 pm
Forbes Garden
Join the Princeton Garden Project in planting, weeding and harvesting organic produce.

Did You Know?
Princeton has a food scraps composting demonstration project called the S.C.R.A.P. Lab

Earth Month Drop-In Hours!
EVERY Tuesday in April
9:30-10:30 am!
Dates to Remember

**Princeton Preview 2019**
Monday, April 15–Tuesday, April 16
Questions? Email preview@princeton.edu

**Princeton University Farmers’ Market**
Wednesdays, April 10, 17, & 24; May 1 & 8
11 am–3 pm, Firestone Library/Chapel Plaza Learn more

**Mindfulness Meditation**
Thursdays, April 11, 18, & 25 (lunch provided)
12:30 pm–1:30 pm, Dodge Hall Learn more

**PRINCETON UNIVERSITY CONCERTS**
**Live Music Meditation: Paul Lewis, Piano**
Thursday, April 11
12:30 pm–1:30 pm, Richardson Auditorium Learn more

**Pre-fixe Lunch with Guest Chef Zaina Dell’aquila**
Tuesday, April 16
11:45 am–1:30 pm, Prospect House Garden Room
Reservations recommended. Learn more

**Communiversity**
Sunday, April 28
1 pm–6 pm, Downtown Princeton Learn more

**Council of the Princeton University Community (CPUC) Meeting**
Monday, May 6
4:30 pm–6 pm, Betts Auditorium, School of Architecture

**CENTER FOR COLLABORATIVE HISTORY**
**Artist Reception & En Plein Air Painting Session with Local Artist, Heather Stoddart Barros**
Thursday, May 23
3 pm–5 pm, 113 Dickinson Hall and McCosh Courtyard Learn more

**FROM THE ACADEMIC CALENDAR**
**CLASSES END:** Friday, May 3
**READING PERIOD:** Monday, May 6–Tuesday, May 14
**DEAN’S DATE:** Tuesday, May 14
**EXAM PERIOD:** Wednesday, May 15–Saturday, May 25

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University Services

**Learning Opportunities**

**Advanced Customer Service**
Tuesday, April 23, 1 pm–4:30 pm
Facilitated by Tara Zarillo, Deputy Director, Conference and Event Services; Prerequisite: Delivering Exceptional Customer Service

**UNIVERSITY SERVICES SALON SERIES**
**Leading Change in the Workplace:**
**A Women’s Panel and Discussion**
Wednesday, April 24, 2 pm–3:45 pm
Panelists: Lynn Grant, IT Project Analyst, University Services IT; Kim Jackson, Director of TigerCard, Transportation and Parking Services; Mollie Marcoux Samaan, Ford Family Director of Athletics

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**FROM THE ACADEMIC CALENDAR**

**Reunions**
May 31–June 2
Learn more

**Commencement Activities**
June 2–June 5
Learn more

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**SEND FEEDBACK AND COMMENTS**
Congratulations to our 2019 Award Recipients!

CUSTOMER SERVICE AWARD
- Kim Napolitano (HRES)
- Samuel L. Page II (Campus Dining)

VISIONARY/INNOVATOR AWARD
- Chef Brad Ortega (Campus Dining)
- Aaron L. Shed (Mail Services)

INDIVIDUAL FOUNDATION AWARD
- James B. Allington (CVS)
- Darcy Cotten (Print and Mail Services)

D&I SPIRIT AWARD
- Charlie Brown (Campus Dining)
- Chris Warkala (HRES)

TEAM FOUNDATION AWARD
Campus Dining Graduate College
- Byron E. Arriola
- Yolette Barthelemy
- Danielle Beavens
- Marquis Brown
- Dominick DiGiorgio
- Uber E. Donis
- Paul Dylik
- Monica Fernandez
- DeBarge Jones
- Jean Journal
- Matthew Kane
- Tara Keeler
- Victoria Lee
- Jerry Luz, CEC
- Alberto Macayo
- Luis Mendoza
- Jesus Romero
- Orfenio Sanchez
- Raul G. Sepulveda Villalon
- Marybeth Shippole
- Ana Suarez
- Roberto F. Tonelli
- Mildred L. Trower
- Lisa Walker
- Mark Williams
- Brenda L. Wood
Congratulations & thank you!

Human Resources Service Recognition Luncheon • March 21, 2019

785 years of collective service

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<td>Barbara Rice (Campus Dining)</td>
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<td>Eric Hamblin (Conference &amp; Event Services)</td>
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